

2018 Summer to Fall Transition Housing Request Form

This form is used for students requesting transition housing for the period between the end of summer and the beginning of fall semester. This option is only for Orientation Week coordinators, H&D Employees and other authorized personnel.

**Transition housing is only available for Rice students moving from one on-campus housing assignment to another.*

Students in transitional housing should be prepared to move to their fall room assignments at anytime within the following date range:

- July 22 and August 9

You will be notified directly by the Summer Housing staff as soon as your room is ready. **If you will not be on-campus during this transition period (July 22 – Aug 9, 2018), you are not eligible for transition housing and must make arrangements to move-out of housing on July 30 as defined in your summer housing agreement.**

This form must be filled out completely and turned in to the Housing and Dining Office. Forms turned in with incomplete information will not be processed. If you have any questions, please feel free to email summerhousing@rice.edu or call 713-348-5205.

Name (Please print): _____

Student ID #: _____

Email: _____

Cell Phone #: _____

Emergency Contact (Name and Phone Number): _____

Summer College & Room Number: _____

Fall 2018 College & Room Number: _____

Please select transition---housing needs as listed below:

- O-Week Coordinator
- H&D Employee
- Other (Please specify): _____

My signature below indicates that I agree to the following:

- I understand that I will be billed \$34 a night for each night that I stay on campus during the transition period selected above.
- I understand that this form must be turned in to the Housing and Dining Office in order to be processed.
- I understand that I may be required to move into a temporary space during the transition housing period.
- I understand that while staying on campus during transition housing that I am not permitted to have overnight visitors of any kind (i.e. friends, relatives, classmates, members of organizations) inside the residential college in which I am staying without the prior approval from Housing and Dining. Further, I understand that I will be charged fines of up to \$200 per day if I allow others to stay overnight in my room.
- I understand that I will be expected to move into my summer/fall housing assignment as soon as it becomes available -which may be any day **between July 22 & August 7**
- I understand that I must be transitioning to and from on-campus housing. **Transition housing is not available for students living off-campus.**
- I understand that charges for transition housing will be posted to my University account.

Student Signature and Date