



RICE
University Housing & Dining

MATCHING / AMBIANCE / GREEN FUNDS REQUEST FORM

College: _____

Date Received: _____

Requested by: _____ Phone: _____ Email: _____

Check appropriate box:

- Matching Funds # _____
- Ambiance Funds # _____
- Green Funds # _____

The college is responsible for purchasing and H&D will reimburse the college only if receipts are provided.

Vendor Name: _____

Address: _____

Phone number: _____

Quantity	Request/Description	Price Each	Total
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
			=====

Matching Request (MAXIMUM SHOULD EQUAL 1/2 TOTAL): _____

College President's Approval

College Master's Approval

H&D Senior Operations Manager's Approval