

MATCHING / AMBIANCE / GREEN FUNDS REQUEST FORM

Date rec'd H&D: _____

COLLEGE _____

REQUESTOR _____ PHONE _____ E-MAIL _____

Check appropriate one:

MATCHING FUNDS # _____

AMBIANCE FUNDS # _____

GREEN FUNDS # _____

METHOD OF PAYMENT:

COLLEGE WILL PAY *(original receipt required for reimbursement)*

HOUSING & DINING by Purchase Order / Work Order / Special Work Request / CC / Invoice

Vendor Name _____

Address _____

Phone No. _____

Quantity	Request/Description	Price Ea.	Total
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
			\$ _____

Matching Request (MAXIMUM EQUALS 1/2 TOTAL): \$ _____

President's Approval Signature

Master's Approval Signature

Senior Operations Manager's Approval Signature

☪ Form is available online at <http://campushousing.rice.edu>